

**Accounting  
Professional &  
Ethical Standards  
Board Limited**

ACN 118 227 259

**Annual Report**

for the year ended  
30 June 2011



## **Vision:**

**Our vision is:**

**To be recognised by our stakeholders for our leading contribution in achieving the highest level of professional and ethical behaviour in the accounting profession.**

**We will achieve this vision by:**

- **Issuing professional and ethical standards that are integral to the Australian accounting profession**
- **Being innovative in engaging key stakeholders, professional accountants and the public**
- **Influencing international agenda**
- **Advocating that professionalism and ethical conduct drive the behaviour of accountants.**

## **Statement of Purpose:**

**To protect the Australian public by issuing professional and ethical standards which maximise the integrity of the accounting profession by setting out the highest principles of professional and ethical accounting practice.**

## **Values:**

**We are committed to:**

- **Being independent, consultative and transparent in our work**
- **Encouraging universal access to standards that are easy to use and understand**
- **Working innovatively in the public interest to guide the ethical and professional practices of accountants.**

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## Highlights for 2010 – 2011

### Directors (left)

Back row left to right:  
Mr W Peter Day  
Mr Harley McHutchison  
Ms Catherine Mulcare

Front row left to right:  
Mr Bob Sendt  
Ms Kate Spargo  
Mr Stuart Black

### Staff (right)

Left to right:  
Ms Lisa Rozanitis  
Ms Celine Cho  
Mr Channa Wijesinghe  
Ms Si-Jia Li  
Ms Rozelle Azad

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### Achieving our Objectives

APESB has been successful in achieving the objectives of its work plan which has included issuing the following standards:

- Revised APES 110 *Code of Ethics for Professional Accountants*;
- A new professional standard APES 310 *Dealing with Client Monies*;
- Revised APES 220 *Taxation Services*; and
- Revised APES 350 *Participation by Members in Public Practice in Due Diligence Committees in connection with a Public Document*.

Work continues on the following major projects:

- Proposed standard APES 230 *Financial Advisory Services*;
- Proposed Standard APES 325 *Risk Management for Firms*;
- Proposed Guidance Note on *Ethical conflicts in the workplace – Considerations for Members in Business*; and
- Proposed Guidance Note on *Outsourcing of Accounting Services*.

In addition, work is progressing in the following areas:

- Revision of APES 330 *Insolvency Services*;
- Revision of APES 225 *Valuation Services*; and
- Revision of APES 215 *Forensic Accounting Services*.

### Improving Professional Practice through Standard Setting

APESB delivered on its primary objective of developing and issuing professional and ethical standards by issuing the following standards, exposure drafts and consultation paper:

- **APES 110 Code of Ethics for Professional Accountants** – which is effective from 1 July 2011 and replaced the existing APES 110 *Code of Ethics for Professional Accountants* issued in June 2006 and subsequently amended in February 2008. The revised APES 110 incorporates the changes in the IESBA Code issued in July 2009.
- **APES 310 Dealing with Client Monies** - which is effective from 1 July 2011 and replaces the existing professional pronouncements APS 10 *Trust Accounts* and GN 3 *Operation of Trust Accounts*. APES 310 specifies the professional obligations of members who handle client monies and the obligations of the auditor. It addresses members' professional obligations in respect of fundamental responsibilities, general principles of client monies, operation of trust accounts and client bank accounts and the related audit obligations. The professional obligations of a member in public practice who performs the audit is addressed in part B of the standard.
- **A Consultation Paper on the proposed definition of Public Interest Entity** – the definition of "Public Interest Entity" in the revised APES 110 *Code of Ethics for Professional Accountants* is central to the "stricter" independence requirements of section 290 of the revised Code. APESB is reviewing the definition of "Public Interest Entity" in the Australian context and issued a Consultation Paper seeking comments from stakeholders.



- **APES 325 ED Risk Management for Firms** – the proposed APES 325 includes mandatory requirements and guidance in respect of objectives of a firm’s risk management framework, establishing and maintaining a risk management framework, monitoring risk management policies and procedures and documentation.
- **Revision of APES 330 ED Insolvency Services** – a revision of APES 330 Insolvency Services was initiated due to amendments made to the revised IPA Code of Professional Practice.

#### **Engaging with Experts in the Development of Professional and Ethical Standards**

APESB convened seven taskforces to provide expert advice on the development of key standards in the following areas:

- Financial advisory services
- Members in business
- Outsourcing of accounting services
- Risk management for firms
- Valuation Services
- Forensic Accounting Services
- Insolvency Services

#### **Influencing the International Standard Setting Agenda**

Ms Kate Spargo, the APESB Chairman, continued her appointment to the International Ethics Standards Board for Accountants (IESBA) and is in her second year of a three year term. Kate’s involvement as a public interest member of the IESBA is advantageous to the Australian profession and adds to the international profile of APESB. Further, Mr. Stuart Black who is one of our inaugural directors is a member of IFAC’s Small and Medium Practices Committee and a member of the IESBA SME/SMP Working Group on the Code of Ethics.

#### **Increasing Awareness of Accounting Professional and Ethical Standards**

APESB has continued to raise the profile of accounting professional and ethical standards by:

- Engaging with media around the release of key standards and exposure drafts.
- Speaking at conferences and events including the ICAA Business Forum, IPA Public Practice Symposium, IPA Chinese Delegations, ICAA 2011 National Audit Conferences and a number of other Member training events.
- Averaging 60,138 hits per month to the website.

#### **Maintaining Strong Governance of APESB**

The composition of the APES Board remains strong with no changes in director appointments during the year. The Board extended the appointments of Mr Peter Day and Mr Bob Sendt for an additional three years and look forward to their ongoing valued contributions.



I am pleased to report again this year on the work of the APESB. It is now five years since the Board was established to provide independence from the accounting profession in the setting of professional and ethical standards of behaviour.

Accountants play a fundamental role in ensuring that reliable information and advice is provided to those who seek it, and that this is always done with integrity, objectivity, independence and care. The regard with which accountants and the accounting profession are held is dependent on the levels of professionalism they exhibit. The work of the APESB is to provide appropriate professional and ethical standards of conduct which give clear guidance to members of the accounting profession. We do this in an environment which continues to demand high levels of responsiveness from accountants.

This year much of the Board's time has been spent considering a new standard APES 230 to apply to the provision of financial advice, replacing APS 12. We see this standard as particularly significant in contributing to the professionalism of those accountants who undertake financial advisory work.

### **APESB Strategic Direction**

We continue to work to our Strategic Plan 2009 – 2012. Our clear priorities are to act in the public interest as well as contributing to the accounting profession and its professional standing. We are doing this by the ongoing development of professional and ethical standards for members, both in the revision of existing standards and the development of standards in new areas. We are committed to being responsive in this standard setting to the needs and requirements of the accounting profession, consideration of the public interest, practical business aspects and the ongoing enhancement of the professionalism in the profession.

APESB completed the revision of APES 110 in December 2010 and is currently working on defining a Public Interest Entity in the Australian context. In respect of the APES 230 project, APESB received a record number of submissions from members, joint accounting bodies, firms, industry participants and other stakeholders. The Board is currently evaluating these submissions as well as engaging in stakeholder consultations to understand the different points of view expressed by respondents to the APES 230 Exposure Draft. We are also mindful of the Government's *Future of Financial Advisory Services* (FoFA) reforms and the need for the highest level of ethical professional practice in the financial planning industry.

Other key focus areas are our stakeholder relationships with the professional bodies, regulators and government, the processes for monitoring compliance with APESB standards and related disciplinary actions, and communicating the role of APESB to members of the accounting profession.

### **Relationship with the International Ethics Standards Board for Accountants and Influencing the International Standard Setting Agenda**

I am in my second year of a three year term with the International Ethics Standards Board for Accountants (IESBA). My involvement as a public interest member of the IESBA has raised the profile of the Australian profession internationally with increased credibility of APESB and our pronouncements. I continue to be involved as a member of the Fraud and Illegal Acts Taskforce of the IESBA and as Chair of the IESBA Taskforce relating to Inadvertent Violations. Inadvertent violations of the Code are a particular area of focus for regulators and thus has been an area of focus at the IESBA. I am pleased to say that progress has been made and we aim to issue an exposure draft in the near future.

Stuart Black is also in a position to influence the international agenda as a member of IFAC's Small and Medium Practices Committee and as a member of the IESBA SME / SMP Working Group on the Code of Ethics.

APESB is one of the National Standards Setters of the IESBA National Standards Setters group and represents Australia's interests in this group. The IESBA National Standards Setters

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**Our clear priorities are to act in the public interest as well as contributing to the accounting profession and its professional standing. We are doing this by the ongoing development of professional and ethical standards for members, both in the revision of existing standards and the development of standards in new areas.**

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held their annual meeting in April this year which was attended by APESB's Technical Director Channa Wijesinghe.

These involvements help ensure that APESB is close to international developments and thinking in professional and ethical standard setting.

#### **Work Plan**

APESB will continue with its technical work program over the next two years. The current program is progressing well and reflects the good work of a small dedicated team. The primary focus of the APESB team is the review and re-issue of the remaining standards from the professional standards and guidance notes originally inherited from the accounting profession in 2006. From those original pronouncements the only professional pronouncements that remain to be replaced are APS 12 *Financial Advisory Services* and GN 1 relating to Members in Business. As stated previously APESB has already issued an Exposure Draft for APES 230 which in due course will replace APS 12. The proposed pronouncement to replace GN1 for Members in Business is nearing completion and an Exposure Draft will be issued later in 2011. Accordingly, it is expected that in the next 12 to 18 months the Board will complete the initial review and relaunch phase started in 2006.

#### **Taskforce Program**

As at 30 June 2011, APESB has seven active taskforces in the areas of financial advisory services, members in business, outsourcing, risk management, insolvency services, valuation services and forensic accounting services. Throughout the year I have again been very impressed by the commitment, expertise, enthusiasm and interest of these groups. They carry a significant part of the APESB's workload and also provide insights from a variety of perspectives. We are indebted to the members of the profession, professional bodies and others who undertake this work so willingly on a voluntary basis.

I would also like to again sincerely thank those firms and companies that enable their staff to undertake this work.

#### **Acknowledgements**

The Board is also appreciative of the work of the APESB secretariat. The management team is led by Mr Channa Wijesinghe (Technical Director), and includes Ms Rozelle Azad (Project Manager), Ms Si-Jia Li (Project Manager), Ms Lisa Rozanitis (Executive Assistant) and Ms Celine Cho (Graduate). This small team works conscientiously to produce work of excellent quality. I would like to thank the group on behalf of the board members and our stakeholders, for their very valuable work.

APESB enjoys the active support of stakeholders, including many of the accounting firms, individual members of the professional bodies, as well as regulators and the professional bodies. The Board's thanks go again this year to all who have attended our meetings, made submissions, and provided helpful advice and interest.

All at APESB look forward to again contributing to the "professionalism of the profession" in the year ahead.



Ms Kate Spargo

Chairman  
26 September 2011

# Taskforce Composition as at 30 June 2011

## Financial Advisory Services

|                      |                               |
|----------------------|-------------------------------|
| Mr Channa Wijesinghe | APESB (Chairman)              |
| Mr Reece Agland      | IPA nominee                   |
| Mr Robert MC Brown   | Chartered Accountant          |
| Mr Michael Davison   | CPA Australia Limited nominee |
| Mr Hugh Elvy         | ICAA nominee                  |
| Ms Suzanne Haddan    | BFG Financial Services        |
| Mr Harry Moyle       | Harry Moyle Pty Ltd           |

## Forensic Accounting Services

|                      |                               |
|----------------------|-------------------------------|
| Mr Channa Wijesinghe | APESB (Chairman)              |
| Mr Owain Stone       | KordaMentha                   |
| Mr Brendan Halligan  | Halligan & Co                 |
| Mr Geoff Crawford    | CPA Australia Limited nominee |
| Mr Gregory O'Neil    | Transport Accident Commission |
| Mr Keith Reilly      | Grant Thornton                |

## Insolvency Services

|                      |   |
|----------------------|---|
| Mr Channa Wijesinghe | APESB (Chairman)                                  |
| Ms Kim Arnold        | Insolvency Practitioners Association of Australia |
| Ms Robyn Erskine     | Brooke Bird                                       |
| Mr Derrick Vickers   | PricewaterhouseCoopers                            |
| Mr Paul Meredith     | ICAA nominee                                      |
| Mr Michael Murray    | Insolvency Practitioners Association of Australia |
| Mr John Purcell      | CPA Australia Limited nominee                     |
| Ms Julie Williams    | Insolvency Solutions IPA nominee                  |

## Members in Business

|                      |   |
|----------------------|---|
| Mr Channa Wijesinghe | APESB (Chairman)                                |
| Ms Karen McWilliams  | Institute of Chartered Accountants in Australia |
| Ms Jo-Ann Long       | Latent Petroleum                                |
| Mr Paul Meredith     | ICAA nominee                                    |

|                   |                                   |
|-------------------|-----------------------------------|
| Mr Jeff O'Connell | Ipswich Shire Council IPA nominee |
| Mr John Purcell   | CPA Australia Limited nominee     |
| Mr Geoff Williams | GLW Analysis Services Pty Limited |

## Outsourcing of Accounting Services

|                      |                                     |
|----------------------|-------------------------------------|
| Mr Channa Wijesinghe | APESB (Chairman)                    |
| Mr Bruce Coombes     | MYOB Accountants Resourcing         |
| Mr Paul Meredith     | ICAA nominee                        |
| Mr Peter Docherty    | CPA Australia Limited nominee       |
| Mr Harry Rosenberg   | Quintessential Equities Pty Limited |
| Mr Tom Ravlic        | IPA nominee                         |

## Risk Management

|                      |                               |
|----------------------|-------------------------------|
| Mr Channa Wijesinghe | APESB (Chairman)              |
| Mr Reece Agland      | IPA nominee                   |
| Mr Paul Carter*      | PricewaterhouseCoopers        |
| Mr Jean-Marc Imbert  | RSM Bird Cameron              |
| Ms Catherine Kennedy | ICAA nominee                  |
| Mr Gerard Meade      | Deloitte                      |
| Ms Bernadette Nakhil | MJN Holdings                  |
| Mr Amir Ghandar      | CPA Australia Limited nominee |
| Mr Mark Wilson       | KPMG                          |

## Valuation Services

|                      |                               |
|----------------------|-------------------------------|
| Mr Channa Wijesinghe | APESB (Chairman)              |
| Mr Richard Stewart   | PricewaterhouseCoopers        |
| Mr Brendan Halligan  | Halligan & Co                 |
| Mr Mark Pittorino    | Deloitte                      |
| Mr Alan Max          | Moore Stephens                |
| Dr Mark Shying       | CPA Australia Limited nominee |
| Mr Jim McDonald      | IPA Nominee                   |

\*Taskforce member to March 2011

The directors of Accounting Professional & Ethical Standards Board Limited (APESB or the company) submit herewith the financial report of the company for the year ended 30 June 2011. In order to comply with the provisions of the *Corporations Act 2001*, the directors' report as follows:

## Principal Activities

The principal activities of APESB during the year were the development and issue in the public interest of professional and ethical standards that apply to the members of the accounting professional bodies and the provision of a formal and rigorous forum for the consideration, promulgation and approval of professional and ethical standards in an open, timely, independent and proactive manner.

The company's short-term objectives are to complete work on the following projects:

- Proposed standard APES 230 *Financial Advisory Services*
- Revision of existing standard APES 330 *Insolvency Services*
- Proposed standard APES 325 *Risk Management for Firms*
- Proposed guidance note on *Ethical conflicts in the workplace – Considerations for Members in Business*
- Proposed guidance note on *Outsourcing of Accounting Services*
- Revision of APES 225 *Valuation Services*
- Revision of APES 215 *Forensic Accounting Services*.

To achieve its objectives, the company has adopted the following strategies:

- Engaging in and keeping up to date with international developments in ethical standard setting;
- Requesting input in terms of work plan inclusions from the accounting professional bodies;
- Maintaining awareness of the business environment and legislative developments to identify opportunities where APESB should develop pronouncements in the public interest; and
- Engaging in stakeholder consultation when developing pronouncements for members.

## Results of Operations

The company's operations for the year ended 30 June 2011 resulted in a surplus of \$143,383 (2010: surplus \$70,802).

## Review of Operations

The major focus of the company's operations for the year continued to be the review and re-issue of existing professional and ethical standards and guidance notes issued previously by CPA Australia and the Institute of Chartered Accountants in Australia and the development of new pronouncements as required.

Funding revenue increased by 2% on the prior year which was accompanied by increased interest revenue and lower employee and marketing costs. Delays in recruitment and a restructuring of staff roles accounted for part of the lower spending and there were a number of less significant variations in other expense accounts.

## Significant Changes in the State of Affairs

There were no significant changes in the company's state of affairs during the financial year.

## Environmental Issues

The operations of the company are not regulated by any significant environmental regulation under a law of the Commonwealth or of a State or Territory.

## Future Developments

The company expects to maintain the present status and level of operations and hence there are no likely developments in the company's operations. The company is continually updating, reviewing and improving its management and governance practices to ensure that the strategic objectives of the company are met.

## Dividends

The company is limited by guarantee and its Constitution precludes the payments of dividends.

## After Balance Date Events

No matters or circumstances have arisen since the end of the financial year which significantly affected or are likely to significantly affect the operations of the company, the results of those operations, or the state of affairs of the company in future financial years.



## Directors' Report



### Directors

The names and details of the company's directors in office during the financial year and until the date of this report are as follows. Directors were in office for the entire year unless otherwise stated. None of the directors mentioned below had any special responsibilities during the year.

#### Mr Stuart Black

Stuart Black is a Past President and a Fellow of the Institute of Chartered Accountants in Australia, a Fellow of both CPA Australia and the Australian Institute of Company Directors. He is managing partner of the Sydney based accountancy practice Chapman Eastway. Stuart is also a non-executive director of Coffey International Ltd, a member of the International Federation of Accountants (IFAC) Small and Medium Practices Committee, Chair of the Chartered Accountants Benevolent Foundation Ltd and a non-executive director of the Country Education Foundation of Australia Ltd.  
*Date of Appointment: 7 February 2006*

#### Mr W Peter Day

Peter Day is Chairman of Orbital Corporation Limited and Centro Retail Trust Limited, a non-executive director of Ansell Limited and SAI Global Limited. Peter was formerly CFO of Amcor for seven years and previously held senior executive positions with Bonlac Foods, Rio Tinto, CRA and Comalco. Peter is a past Chairman of the Australian Accounting Standards Board and a past Deputy Chairman of the Australian Securities and Investments Commission. He is a Fellow of CPA Australia and the Institute of Chartered Accountants in Australia, and a Graduate member of the Australian Institute of Company Directors.  
*Date of Appointment: 15 April 2009*

#### Mr Harley McHutchison

Harley McHutchison is a former partner and past Chairman of professional services firm Deloitte Touche Tohmatsu. He is a Fellow of the Institute of Chartered Accountants in Australia. He is also Chairman of Colonial Mutual Superannuation Pty Ltd, Commonwealth Custodial Services Ltd and the Compliance Committees of Commonwealth Managed Investments Ltd, Colonial First State Investments Ltd and CFS Managed Property Ltd.  
*Date of Appointment: 7 February 2006*

#### Ms Catherine Mulcare

Catherine Mulcare is the Chief Financial Officer of Defence Health Limited. Prior to that she was the Chief Financial and Operations Officer of the Melbourne Storm Rugby League Club and previously was Regulatory Affairs Partner with professional services firm, KPMG. She is a member of CPA Australia, Institute of Chartered Accountants in Australia and the Australian Institute of Company Directors.  
*Date of Appointment: 1 May 2010*

#### Mr Bob Sendt

Bob Sendt was New South Wales Auditor General from 1999 to 2006. He is a Fellow of CPA Australia, a Fellow of the Institute of Public Accountants and a Graduate of the Australian Institute of Company Directors. He is the Chairman of Job Futures Ltd and a director of National Health Call Centre Ltd and Cancer Council NSW. From 2001 – 2005 he was a member of the Auditing and Assurance Standards Board and was Deputy Chair from 2004 – 2005.  
*Date of Appointment: 11 December 2006*

#### Ms Kate Spargo

Kate Spargo was appointed Chairman of APESB in July 2007. She is a non-executive director of Sonic Healthcare Ltd, UGL Ltd, SMEC Holdings Ltd, Pacific Hydro Pty Ltd, Investec Bank (Australia) Ltd,, Colinvest Ltd, and Suncorp Portfolio Services Ltd. She is also a Fellow of the Australian Institute of Company Directors. She was appointed to the International Ethics Standards Board for Accountants as a public interest member from 1 January 2010.  
*Date of Appointment: 16 July 2007*

Page 8  
 Left to right:  
 Mr Stuart Black  
 Mr W Peter Day  
 Ms Catherine Mulcare

Page 9  
 Left to right:  
 Mr Harley McHutchison  
 Mr Bob Sendt  
 Ms Kate Spargo



## Company Secretary

### Channa Wijesinghe

Channa Wijesinghe is the Technical Director and Company Secretary of APESB. He is a member of the Institute of Chartered Accountants in Australia and CPA Australia. He has been with APESB since January 2007 and was previously an Audit Director at Deloitte Touche Tohmatsu.

### Indemnification of Officers and Auditors

During the financial year, the company paid a premium in respect of a contract insuring the directors of the company (as named above), the company secretary and all executive officers of the company and of any related body corporate against a liability incurred as such a director, secretary or executive officer to the extent permitted by the *Corporations Act 2001*. The contract of insurance prohibits disclosure of the nature of the cover and the amount of the premium.

The company has not otherwise, during or since the financial year, except to the extent permitted by law, indemnified or agreed to indemnify an officer or auditor of the company or of any related body corporate against a liability incurred as such officer or auditor.

### Directors' Meetings

The following table sets out the number of directors' meetings held during the financial reporting year and the number of meetings attended by each director. During the financial reporting year, seven [7] directors' meetings were held.

| Director           | Directors' Meetings       |                 |
|--------------------|---------------------------|-----------------|
|                    | Number Eligible to Attend | Number Attended |
| Stuart Black       | 7                         | 7               |
| Peter Day          | 7                         | 6               |
| Harley McHutchison | 7                         | 7               |
| Catherine Mulcare  | 7                         | 7               |
| Bob Sendt          | 7                         | 6               |
| Kate Spargo        | 7                         | 7               |

## Proceedings on Behalf of the Company

No person has applied for leave of the Court to bring proceedings on behalf of the company, or to intervene in any proceedings to which the company is a party for the purpose of taking responsibility on behalf of the company for all or part of those proceedings.

The company was not a party to any such proceedings during the year.

The company is incorporated under the *Corporations Act 2001* and is a company limited by guarantee. If the company is wound up, the Constitution states that each member is required to contribute a maximum of \$10 each towards meeting any outstanding obligations of the company. At 30 June 2011 the number of members was 3 (2010: 3 members).

### Auditor's Independence Declaration

A copy of the auditor's independence declaration for the year ended 30 June 2011 has been received and can be found in the directors' report on page 11.

Signed in accordance with a resolution of the Board of Directors.

Ms Kate Spargo

Chairman  
 26 September 2011

Financial Statements



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F +61 (0)3 8102 3400

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**Auditor's Independence Declaration**

**Under Section 307C of the Corporations Act 2001 to the Directors of  
Accounting Professional & Ethical Standards Board Limited**

I declare that, to the best of my knowledge and belief during the year ended 30 June 2011 there has been:

- (i) No contraventions of the auditor independence requirements as set out in the Corporations Act 2001 in relation to the audit, and
- (ii) No contraventions of any applicable code of professional conduct in relation to the audit.

*Moore Stephens*

**MOORE STEPHENS**  
Chartered Accountants



**Scott Phillips**  
Partner

Melbourne, 26 September 2011

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## Directors' Declaration

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The directors of the company declare that:

- (1) The financial statements and notes, as set out on pages 13 to 33 are in accordance with the Corporations Act 2001 and:
  - (a) comply with Accounting Standards, which, as stated in accounting policy Note 1 to the financial statements, constitutes explicit and unreserved compliance with International Financial Reporting Standards (IFRS) and the Corporations Regulations 2001; and
  - (b) give a true and fair view of the financial position as at 30 June 2011 and of the performance for the year ended on that date of the company.
- (2) In the directors' opinion there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors.



Ms Kate Spargo

Chairman

26 September 2011

## Statement of Comprehensive Income for the year ended 30 June 2011

|  | Note | 2011<br>\$ | 2010<br>\$ |
|--|------|------------|------------|
| Revenue  | 2    | 1,277,007  | 1,246,188  |
| Other income                                   | 2    | 32,621     | 12,851     |
| Employee costs and directors fees              |      | (749,075)  | (785,766)  |
| Employee benefits expense                      | 3    | (38,790)   | (31,482)   |
| Rent   |      | (54,684)   | (52,387)   |
| Board meeting costs                            |      | (95,222)   | (76,526)   |
| Consulting fees                                |      | (27,360)   | (10,643)   |
| Depreciation and amortisation                  | 3    | (52,711)   | (54,569)   |
| Finance charges                                |      | (1,142)    | (1,082)    |
| Accounting & legal fees                        |      | (19,939)   | (16,450)   |
| Cleaning & outgoings                           |      | (22,929)   | (21,963)   |
| Information technology support & development   |      | (12,284)   | (16,760)   |
| Marketing                                      |      | (29,599)   | (67,442)   |
| Insurance                                      |      | (9,824)    | (7,771)    |
| Postage, printing & stationary                 |      | (21,846)   | (18,467)   |
| Communications                                 |      | (11,643)   | (9,955)    |
| Gain/(Loss) on sale of assets                  | 3    | 12         | (1,341)    |
| Other expenses                                 |      | (19,209)   | (15,633)   |
| <b>Surplus before income tax</b>               |      | 143,383    | 70,802     |
| Income tax expense                             | 1(i) | -          | -          |
| <b>Surplus after income tax</b>                |      | 143,383    | 70,802     |
| <b>Surplus for the financial year</b>          |      | 143,383    | 70,802     |
| <b>Other comprehensive income for the year</b> |      | -          | -          |
| <b>Total comprehensive income for the year</b> |      | 143,383    | 70,802     |

*The accompanying notes form part of these financial statements*

## Statement of Financial Position at 30 June 2011

|                                      | Note     | 2011<br>\$ | 2010<br>\$ |
|--------------------------------------|----------|------------|------------|
| <b>Assets</b>                        |          |            |            |
| <b>Current Assets</b>                |          |            |            |
| Cash and cash equivalents            | 4, 14(a) | 861,220    | 678,601    |
| Other assets                         | 5        | 20,513     | 25,967     |
| <b>Total Current Assets</b>          |          | 881,733    | 704,568    |
| <b>Non-Current Assets</b>            |          |            |            |
| Property, plant and equipment        | 6        | 21,291     | 73,730     |
| <b>Total Non-Current Assets</b>      |          | 21,291     | 73,730     |
| <b>Total Assets</b>                  |          | 903,024    | 778,298    |
| <b>Current Liabilities</b>           |          |            |            |
| Trade and other payables             | 7        | 75,211     | 81,370     |
| Provisions                           | 8        | 21,264     | 42,518     |
| <b>Total Current Liabilities</b>     |          | 96,475     | 123,888    |
| <b>Non-Current Liabilities</b>       |          |            |            |
| Provisions                           | 8        | 32,007     | 23,251     |
| <b>Total Non-Current Liabilities</b> |          | 32,007     | 23,251     |
| <b>Total Liabilities</b>             |          | 128,482    | 147,139    |
| <b>Net Assets</b>                    |          | 774,542    | 631,159    |
| Accumulated surplus                  |          | 774,542    | 631,159    |
| <b>Total Equity</b>                  |          | 774,542    | 631,159    |

*The accompanying notes form part of these financial statements*

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## Statement of Changes in Equity for the year ended 30 June 2011

|   | Accumulated<br>Surplus<br>\$ |
|---|------------------------------|
| Balance at 30 June 2009                 | 560,357                      |
| Net surplus for the financial year      | 70,802                       |
| Other comprehensive income for the year | -                            |
| <b>Balance at 30 June 2010</b>          | <b>631,159</b>               |
| Balance at 30 June 2010                 | 631,159                      |
| Net surplus for the financial year      | 143,383                      |
| Other comprehensive income for the year | -                            |
| <b>Balance at 30 June 2011</b>          | <b>774,542</b>               |

*The accompanying notes form part of these financial statements*



## Statement of Cash Flows for the year ended 30 June 2011

|   | Note  | 2011<br>\$  | 2010<br>\$  |
|---|-------|-------------|-------------|
| <b>Cash Flows from Operating Activities</b>                                 |       |             |             |
| Receipts from funding bodies  |       | 1,406,215   | 1,377,663   |
| Payments to suppliers and employees   |       | (1,254,459) | (1,248,016) |
| Interest received   |       | 31,123      | 8,655       |
| Net cash provided by operating activities                                   | 14(b) | 182,879     | 138,302     |
| <b>Cash Flows from Investing Activities</b>                                 |       |             |             |
| Proceeds from sale of property, plant and equipment                         |       | 125         | 637         |
| Payments for property, plant and equipment                                  |       | (385)       | (12,783)    |
| Net cash used in investing activities                                       |       | (260)       | (12,146)    |
| <b>Cash Flows from Financing Activities</b>                                 |       |             |             |
| Net cash used in financing activities                                       |       | -           | -           |
| <b>Net Increase in Cash and Cash Equivalents</b>                            |       | 182,619     | 126,156     |
| <b>Cash and Cash Equivalents<br/>at the Beginning of the Financial Year</b> |       | 678,601     | 552,445     |
| <b>Cash and Cash Equivalents<br/>at the End of the Financial Year</b>       | 14(a) | 861,220     | 678,601     |

*The accompanying notes form part of these financial statements*

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## Notes to the Financial Statements

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# Notes to the Financial Statements

The financial statements are for Accounting Professional & Ethical Standards Board Limited (APESB or the company) as an individual company, incorporated and domiciled in Australia. APESB is a company limited by guarantee. The financial report was authorised for issue on 26 September 2011 by the Board of Directors.

## Note 1: Statement of Significant Accounting Policies

### Basis of Preparation

The financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards, Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board (AASB) and the *Corporations Act 2001*.

Australian Accounting Standards set out accounting policies that the Australian Accounting Standards Board (AASB) has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions. Compliance with Australian Accounting Standards ensures that the financial statements and notes also comply with International Financial Reporting Standards as issued by the IASB. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless otherwise stated.

The financial statements have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

### Accounting Policies

#### (a) Revenue

Revenue primarily consists of subscriptions paid by the professional bodies (Institute of Chartered Accountants Australia, CPA Australia, and Institute of Public Accountants) in the form of transfers of resources to the company in return for past or future compliance with certain conditions relating to the operating activities of the company. Revenue is recognised when it is received.

#### Interest Revenue

Revenue is recognised as interest accrues.

#### (b) Property, Plant and Equipment

Plant and equipment and leasehold improvements are measured on the basis of cost less accumulated depreciation and impairment. Cost includes expenditure that is directly attributable to the acquisition of the item.

The depreciable amount of all fixed assets including capitalised lease assets is depreciated on a straight line basis over the asset's useful life to the entity commencing from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of improvements.

The depreciation rates used for each class of depreciable assets are:

| Class of fixed asset   | Depreciation Rate |
|------------------------|-------------------|
| Leasehold improvements | 20%               |
| Lease assets           | 10%               |
| Furniture              | 20%               |
| Computer equipment     | 25%               |
| Office equipment       | 25%               |

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

Asset classes carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains or losses are included in the Statement of Comprehensive Income.

### (c) Leases

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses on a straight-line basis over the lease term.

### (d) Financial Instruments

#### *Initial Recognition and Measurement*

Financial assets are recognised when the company becomes entitled to the risks and rewards of ownership of the asset. The company's financial assets are classified as cash and cash equivalents and trade and other receivables.

Financial liabilities are recognised when it is probable that an outflow of resources embodying economic benefits will result from the settlement of a present obligation, and the amount at which settlement will take place can be measured reliably.

#### *Classification and Subsequent Measurement*

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method or cost.

*Fair value* represents the amount for which an asset could be exchanged or a liability settled, between knowledgeable, willing parties. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

*Amortised cost* is calculated as:

- i. the amount at which the financial asset or financial liability is measured at initial recognition
- ii. less principal repayments
- iii. plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the *effective interest method*; and
- iv. less any reduction for impairment.

The *effective interest method* is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that exactly discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in the profit or loss.

#### (i) *Financial Assets at Fair Value Through Profit or Loss*

Financial assets are classified at 'fair value through profit and loss' when they are held for trading for the purpose of short-term profit taking, or where they are derivatives not held for hedging purposes, or when they are designated as such to avoid an accounting mismatch or to enable performance evaluation where a group of financial assets is managed by key management personnel on a fair value basis in accordance with a documented risk management or investment strategy. Such assets are subsequently measured at fair value with changes in carrying value being included in profit or loss.

#### (ii) *Loans and Receivables*

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost.

Loans and receivables are included in current assets, except for those which are not expected to mature within 12 months after the end of the reporting period, which will be classified as non-current assets.

#### (iii) *Held-to-Maturity Investments*

Held-to-maturity investments are non-derivative financial assets that have fixed maturities and fixed or determinable payments, and it is the company's intention to hold these investments to maturity. They are subsequently measured at amortised cost.

Held-to-maturity investments are included in non-current assets, except for those which are expected to mature within 12 months after the end of the reporting period.

#### (iv) *Financial Liabilities*

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost.

### *Fair Value*

Fair value is determined based on current bid prices for all quoted investments. Valuation techniques are applied to determine the fair value for all unlisted securities, including recent arm's length transactions, reference to similar instruments and option pricing models.

### *Impairment*

At each reporting date, the company assesses whether there is objective evidence that a financial instrument has been impaired. Impairment losses are recognised in the Statement of Comprehensive Income.

### *Derecognition*

Financial assets are derecognised where the contractual rights to receipt of cash flows expires or the asset is transferred to another party whereby the company no longer has any significant continuing involvement in the risks and benefits associated with the asset. Financial liabilities are derecognised where the related obligations are either discharged, cancelled or expired. The difference between the carrying value of the financial liability, which is extinguished or transferred to another party and the fair value of consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in the Statement of Comprehensive Income.

### **(e) Impairment of Assets**

At each reporting date, the company reviews the carrying values of its tangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the assets carrying value over its recoverable amount is expensed to the Statement of Comprehensive Income.

As a not-for-profit company where the future economic benefits of the asset are not primarily dependent on the asset's ability to generate net cash inflows, value in use is determined as the depreciated replacement cost of an asset.

### **(f) Employee Benefits**

Provision is made for the company's liability for employee benefits arising from services rendered by employees to the end of the reporting period.

Employee benefits expected to be settled within 12 months together with benefits arising from wages, salaries and annual leave which may be settled after 12 months, have been measured at the amounts expected to be paid when the liability is settled. Other employee benefits payable later than one year have been measured at the net present value.

Contributions to defined contribution superannuation plans are expensed when incurred.

### **(g) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, deposits held at-call at banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts.

### **(h) Goods and Services Tax (GST)**

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of expense. Receivables and payables in the Statement of Financial Position are shown inclusive of GST.

Cash flows are presented in the Statement of Cash Flows on a gross basis, except for the GST component of investing and financing activities which are disclosed as operating cash flows.

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## Notes to the Financial Statements

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### (i) Income Tax

No provision for income tax has been raised as the company is exempt from income tax under Division 50 of the *Income Tax Assessment Act 1997*.

### (j) Provisions

Provisions are recognised when the company has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions recognised represent the best estimate of the amounts required to settle the obligation at the end of the reporting period.

### (k) Trade and Other Payables

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the company during the reporting period which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

### (l) Make Good Provision

A provision was raised for the present value of anticipated costs of future restoration of leased office premises. The provision includes future cost estimates associated with the dismantling of office premises, fixtures and fittings. The calculation of this provision is based on the best estimate of future costs which may result in future actual expenditure differing from the amounts currently provided. The provision recognised for the office premises is periodically reviewed and updated based on the facts and information available at the time. Changes to the estimated future costs for the office premises are recognised in the Statement of Financial Position by adjusting both the expense and asset (if applicable) and provision. The related carrying amounts are disclosed in notes 6 and 8 to the financial statements.

### (m) Comparative Figures

Where required by Accounting Standards comparative figures have been adjusted to conform with changes in presentation for the current financial year.

### (n) Critical Accounting Estimates and Judgments

The directors evaluate estimates and judgements incorporated into the financial statements based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data obtained both externally and within the company.

The company did not have any significant accounting estimates or judgements that required any further disclosures during the year.

### (o) Economic Dependency

APESB is dependent on the Joint Accounting Bodies (CPA Australia, The Institute of Chartered Accountants in Australia and the Institute of Public Accountants) for the majority of its revenue used to operate the business. As per clause 2.2 of the Memorandum of Agreement between the Institute of Chartered Accountants in Australia, CPA Australia and APESB, funding is on a three year rolling cycle, reviewable annually.

At the date of this report the Board of Directors has no reason to believe the Joint Accounting Bodies will not continue to support the APESB.

## Notes to the Financial Statements

### (p) New Accounting Standards for Application in Future Periods

During the current year the company adopted all of the new and revised Australian Accounting Standards and Interpretations applicable to its operations which became mandatory. The adoption of these standards has not impacted the recognition, measurement or disclosure of transactions.

The AASB has issued new and amended Accounting Standards and Interpretations that have mandatory application dates for future reporting periods and which the Company has decided not to early adopt. At 30 June 2011, the Standards and Interpretations listed below were in issue but not yet effective:

| Standard/Interpretation   | Effective for annual reporting periods beginning on or after |
|---|--|
| AASB 9: Financial Instruments   | 1 January 2013   |
| AASB 124: Related Party Disclosures   | 1 January 2011   |
| AASB 2010-4: Further Amendments to Australian Accounting Standards arising from the Annual Improvements Project [AASB 1, AASB 7, AASB 101 & AASB 134 and Interpretation 13]   | 1 January 2011   |
| AASB 2010-5: Amendments to Australian Accounting Standards [AASB 1, 3, 4, 5, 101, 107, 112, 118, 119, 121, 132, 133, 134, 137, 139, 140, 1023 & 1038 and Interpretations 112, 115, 127, 132 & 1042]   | 1 January 2011   |
| AASB 2010-6: Amendments to Australian Accounting Standards – Disclosures on Transfers of Financial Assets [AASB 1 & AASB 7]   | 1 July 2011  |
| AASB 2010-7: Amendments to Australian Accounting Standards arising from AASB 9 (December 2010) [AASB 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 120, 121, 127, 128, 131, 132, 136, 137, 139, 1023 & 1038 and Interpretations 2, 5, 10, 12, 19 & 127] | 1 January 2013   |
| AASB 1054: Australian Additional Disclosures  | 1 July 2011  |
| AASB 2011-1: Amendments to Australian Accounting Standards arising from the Trans-Tasman Convergence Project  | 1 July 2011  |

These Standards and Interpretations will be first applied in the financial report of the company that relates to the annual reporting period beginning after the effective date of each pronouncement.

The Directors anticipate that the adoption of these Standards and Interpretations in future periods will have no material financial impact on the financial statements of the Company.

## Notes to the Financial Statements

### Note 2: Revenue

|   | 2011<br>\$       | 2010<br>\$       |
|---|------------------|------------------|
| <b>Revenue from Joint Accounting Bodies</b> |                  |                  |
| Operating revenue                           | 1,277,007        | 1,246,188        |
| Total Revenue                               | 1,277,007        | 1,246,188        |
| <b>Other Income</b>                         |                  |                  |
| Bank deposits interest revenue              | 32,431           | 11,765           |
| Miscellaneous income                        | 190              | 1,086            |
| Total Other Income                          | 32,621           | 12,851           |
| <b>Total Revenue and Other Income</b>       | <b>1,309,628</b> | <b>1,259,039</b> |

### Note 3: Surplus for the Year

|   | 2011<br>\$ | 2010<br>\$ |
|---|------------|------------|
| <b>a. Expenses</b>  |            |            |
| Depreciation and Amortisation                             |            |            |
| — Lease asset/leasehold improvement make good             | 1,689      | 1,689      |
| — Leasehold improvements                                  | 39,414     | 39,414     |
| — Furniture   | 7,724      | 7,826      |
| — Computer equipment                                      | 2,246      | 3,237      |
| — Office equipment  | 1,638      | 2,403      |
| Total Depreciation and Amortisation                       | 52,711     | 54,569     |
| Employee Benefits Expense                                 |            |            |
| — Annual leave  | 31,176     | 30,580     |
| — Long service leave                                      | 7,614      | 902        |
| Total Employee Benefits Expense                           | 38,790     | 31,482     |
| Auditor's Remuneration                                    |            |            |
| — Audit services  | 10,300     | 11,200     |
| Total Auditor's Remuneration                              | 10,300     | 11,200     |
| <b>b. Other Revenue and Expenses</b>                      |            |            |
| Property, Plant and Equipment<br>(Gain)/Loss on disposals | (12)       | 1,341      |



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## Notes to the Financial Statements

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### Note 4: Cash and Cash Equivalents

|                | 2011<br>\$ | 2010<br>\$ |
|----------------|------------|------------|
| <b>Current</b> |            |            |
| Cash at bank   | 861,181    | 678,569    |
| Cash on hand   | 39         | 32         |
|                | 861,220    | 678,601    |

### Note 5: Other Assets

|                          | 2011<br>\$ | 2010<br>\$ |
|--------------------------|------------|------------|
| <b>Current</b>           |            |            |
| Accrued Interest         | 5,516      | 4,198      |
| Prepayments and Deposits | 5,966      | 1,246      |
| Expenses Reimbursable    | 9,031      | 20,523     |
|                          | 20,513     | 25,967     |

The company has assessed the recoverability of amounts receivable and on the basis that no amounts are past due or are considered impaired, a doubtful debts provision is not required. Further there is no material credit risk exposure to any single receivable or group of receivables.

## Notes to the Financial Statements

### Note 6: Property, Plant and Equipment

|  | Lease Asset/<br>Leasehold<br>Improvement<br>Make Good<br>\$ | Leasehold<br>Improvements<br>\$ | Furniture<br>\$ | Computer<br>Equipment<br>\$ | Office<br>Equipment<br>\$ | Total<br>\$ |
|--|---|---------------------------------|-----------------|-----------------------------|---------------------------|-------------|
| <b>Gross Carrying Amount</b>   |   |                                 |                 |                             |                           |             |
| <b>Balance at 1 July 2010</b>  | 16,895  | 197,072                         | 39,131          | 13,733                      | 11,460                    | 278,291     |
| Additions  | -   | -                               | -               | -                           | 385                       | 385         |
| Disposals  | -   | -                               | (620)           | -                           | -                         | (620)       |
| <b>Balance at 30 June 2011</b>                                       | 16,895  | 197,072                         | 38,511          | 13,733                      | 11,845                    | 278,056     |
| <b>Accumulated Depreciation/<br/>Amortisation and<br/>Impairment</b> |   |                                 |                 |                             |                           |             |
| <b>Balance at 1 July 2010</b>  | (6,757)   | (154,309)                       | (30,639)        | (5,822)                     | (7,034)                   | (204,561)   |
| Depreciation &<br>amortisation expense                               | (1,689)   | (39,414)                        | (7,724)         | (2,246)                     | (1,638)                   | (52,711)    |
| Eliminated on disposal<br>of assets                                  | -   | -                               | 507             | -                           | -                         | 507         |
| <b>Balance at 30 June 2011</b>                                       | (8,446)   | (193,723)                       | (37,856)        | (8,068)                     | (8,672)                   | (256,765)   |
| <b>Net Book Value</b>  |   |                                 |                 |                             |                           |             |
| <b>As at 1 July 2010</b>   | 10,138  | 42,763                          | 8,492           | 7,911                       | 4,426                     | 73,730      |
| <b>As at 30 June 2011</b>  | 8,449   | 3,349                           | 655             | 5,665                       | 3,173                     | 21,291      |
| <b>Gross Carrying Amount</b>   |   |                                 |                 |                             |                           |             |
| <b>Balance at 1 July 2009</b>  | 16,895  | 197,072                         | 39,131          | 11,377                      | 7,605                     | 272,080     |
| Additions  | -   | -                               | -               | 8,928                       | 3,855                     | 12,783      |
| Disposals  | -   | -                               | -               | (6,572)                     | -                         | (6,572)     |
| <b>Balance at 30 June 2010</b>                                       | 16,895  | 197,072                         | 39,131          | 13,733                      | 11,460                    | 278,291     |
| <b>Accumulated Depreciation/<br/>Amortisation and<br/>Impairment</b> |   |                                 |                 |                             |                           |             |
| <b>Balance at 1 July 2009</b>  | (5,068)   | (114,895)                       | (22,813)        | (7,180)                     | (4,631)                   | (154,587)   |
| Depreciation &<br>amortisation expense                               | (1,689)   | (39,414)                        | (7,826)         | (3,237)                     | (2,403)                   | (54,569)    |
| Eliminated on disposal<br>of assets                                  | -   | -                               | -               | 4,595                       | -                         | 4,595       |
| <b>Balance at 30 June 2010</b>                                       | (6,757)   | (154,309)                       | (30,639)        | (5,822)                     | (7,034)                   | (204,561)   |
| <b>Net Book Value</b>  |   |                                 |                 |                             |                           |             |
| <b>As at 1 July 2009</b>   | 11,827  | 82,177                          | 16,318          | 4,197                       | 2,974                     | 117,493     |
| <b>As at 30 June 2010</b>  | 10,138  | 42,763                          | 8,492           | 7,911                       | 4,426                     | 73,730      |

## Notes to the Financial Statements

### Note 7: Trade and Other Payables

|                                | 2011<br>\$ | 2010<br>\$ |
|--------------------------------|------------|------------|
| <b>Current</b>                 |            |            |
| Trade payables                 | 15,923     | 11,315     |
| Goods and services tax payable | 23,318     | 23,156     |
| Rent payable                   | 698        | 2,408      |
| Superannuation payable         | -          | 525        |
| PAYG payable                   | 27,972     | 28,132     |
| Directors fees payable         | -          | 5,834      |
| Audit fees payable             | 7,300      | 10,000     |
|                                | 75,211     | 81,370     |

### Note 8: Provisions

|                                  | 2011<br>\$                               | 2010<br>\$                            |  |
|----------------------------------|--|---------------------------------------|--|
| <b>Current</b>                   |  |                                       |  |
| Annual leave provision           | 21,264                                   | 42,518                                |  |
|                                  | 21,264                                   | 42,518                                |  |
| <b>Non Current</b>               |  |                                       |  |
| Make good provision              | 22,041                                   | 20,899                                |  |
| Long service leave provision     | 9,966                                    | 2,352                                 |  |
|                                  | 32,007                                   | 23,251                                |  |
|                                  | 53,271                                   | 65,769                                |  |
|                                  | <b>Annual Leave<br/>Provision<br/>\$</b> | <b>Make Good<br/>Provision<br/>\$</b> | <b>Long Service<br/>Provision<br/>\$</b> |
| Opening Balance at 1 July 2009   | 28,017                                   | 19,817                                | 1,450                                    |
| Additional provisions recognised | 30,580                                   | 1,082                                 | 902                                      |
| Reductions arising from payments | (16,079)                                 | -                                     | -  |
| Closing Balance at 30 June 2010  | 42,518                                   | 20,899                                | 2,352                                    |
| Opening Balance at 1 July 2010   | 42,518                                   | 20,899                                | 2,352                                    |
| Additional provisions recognised | 31,176                                   | 1,142                                 | 7,614                                    |
| Reductions arising from payments | (52,430)                                 | -                                     | -  |
| Closing Balance at 30 June 2011  | 21,264                                   | 22,041                                | 9,966                                    |

## Notes to the Financial Statements

### Provision for Long-term Employee Benefits

A provision has been recognised for employee entitlements relating to long service leave. In calculating the present value of future cash flows in respect of long service leave, the probability of long service leave being taken is based on management estimate. The measurement and recognition criteria relating to employee benefits have been included in Note 1 to this report.

### Note 9: Leasing Commitments

#### Leasing Arrangements

The company has operating leases relating to office facilities and office equipment.

The office facilities lease was for an initial term of five years which expired on 31 August 2011. Thereafter the company exercised its option to extend the lease for a further period of four years and eleven months which ends on 30 July 2016.

The office equipment lease is for a fixed term of five years with no options to extend or to purchase the leased asset at the expiry of the lease period.

A provision has been made for the present value of anticipated costs of future restoration of leased office premises. The provision includes future cost estimates associated with the dismantling of office premises, fixtures and fittings. The calculation of this provision is based on the best estimate of future costs which may result in future actual expenditure differing from the amounts currently provided. The provision recognised for the office premises is periodically reviewed and updated based on the facts and information available at the time. Changes to the estimated future costs for the office premises are recognised in the Statement of Financial Position by adjusting both the expense and asset (if applicable) and provision. The related carrying amounts are disclosed in note 6 to the financial statements.

#### Non-Cancellable Operating Lease Commitments

|  | 2011<br>\$ | 2010<br>\$ |
|--|------------|------------|
| Not longer than 1 year                         | 61,772     | 55,207     |
| Longer than 1 year and not longer than 5 years | 254,599    | 19,071     |
| Greater than 5 years                           | 5,304      | -          |
|  | 321,675    | 74,278     |

In respect of non-cancellable operating leases the following liabilities have been recognised:

|         | 2011<br>\$ | 2010<br>\$ |
|---------|------------|------------|
| Current | 698        | 2,408      |
|         | 698        | 2,408      |

### Note 10: Contingent Liabilities

The directors are not aware of any material contingent liabilities as at 30 June 2011.

## Notes to the Financial Statements

### Note 11: Events After the Reporting Period

No matters or circumstances have arisen since the end of the financial reporting year to the date of this report that have or may significantly affect the activities of the company, the results of those activities or the state of affairs of the company in the ensuing or any financial year.

### Note 12: Key Management Personnel Compensation

The aggregate compensation paid to directors and other key management personnel of the company is set out below:

|   | 2011<br>\$ | 2010<br>\$ |
|---|------------|------------|
| Short-term employee benefits <sup>1</sup> | 515,024    | 531,125    |
| Post-employment benefits <sup>2</sup>     | 46,352     | 70,771     |
|   | 561,376    | 601,896    |

<sup>1</sup> Includes payments to directors for their services.

<sup>2</sup> Comprises payments to contributory superannuation funds.

### Note 13: Related Party Transactions

#### (a) Equity Interests in Related Entities

The company does not have any equity interests in related entities.

#### (b) Key Management Personnel Compensation

Disclosures relating to key management personnel compensation are set out in note 12.

#### (c) Key Management Personnel Loans

There are no loans to or from key management personnel.

#### (d) Transactions with Key Management Personnel

Key management personnel have transactions with the company that occur within a normal employment relationship.

There have been no transactions with key management personnel, with the exception of the above, or their related entities.

#### (e) Transactions with Members of the Company

All transactions with related parties were carried out on an "arms length" basis. Funding income received from the members of the company during the year is as follows:

|   | 2011<br>\$ | 2010<br>\$ |
|---|------------|------------|
| Institute of Chartered Accountants in Australia | 425,669    | 415,396    |
| CPA Australia                                   | 425,669    | 415,396    |
| National Institute of Accountants               | 425,669    | 415,396    |
|   | 1,277,007  | 1,246,188  |

## Notes to the Financial Statements

### Note 14: Cash Flow Information

#### (a) Reconciliation of Cash

|              | 2011<br>\$ | 2010<br>\$ |
|--------------|------------|------------|
| Cash at bank | 861,181    | 678,569    |
| Cash on hand | 39         | 32         |
|              | 861,220    | 678,601    |

#### (b) Reconciliation of Cash Flow from Operations with Surplus for the reporting period

|   | 2011<br>\$ | 2010<br>\$ |
|---|------------|------------|
| Surplus for the year                                      | 143,383    | 70,802     |
| <i>Non Cash Flows:</i>                                    |            |            |
| Depreciation and amortisation expense                     | 52,711     | 54,569     |
| (Gain)/Loss on disposal                                   | (12)       | 1,341      |
| Finance costs   | 1,142      | 1,082      |
| Long service leave expense                                | 7,614      | 902        |
| <b>Decrease/(Increase) in assets:</b>                     |            |            |
| Current:  |            |            |
| Receivables   | 5,454      | (23,908)   |
| <b>(Decrease)/Increase in liabilities and provisions:</b> |            |            |
| Current:  |            |            |
| Trade and other payables                                  | (27,413)   | 33,514     |
| Net cash from operating activities                        | 182,879    | 138,302    |

## Notes to the Financial Statements

### Note 15: Financial Risk Management

The company's financial instruments consist mainly of deposits with banks, accounts receivable and accounts payable. The company does not have any derivative instruments as at 30 June 2011.

#### Specific Financial Risk Exposures and Management

The main risks the company is exposed to through its financial instruments are interest rate risk, liquidity risk and credit risk.

##### (a) Interest Rate Risk

The company is not exposed to any fluctuations in interest rates, other than interest income earned on bank deposits. The company monitors interest rate risk by effective oversight of the treasury transactions.

##### (b) Liquidity Risk

The company manages liquidity risk by monitoring forecast cash flows and ensuring that adequate unutilised funds are maintained.

*Financial liability and financial asset maturity analysis*

| Weighted Average Effective Interest Rate |      | Variable Interest Rate |      | Fixed Interest Rate Maturing |         |         |         | Non Interest Bearing |      | Total |      |
|--|------|------------------------|------|------------------------------|---------|---------|---------|----------------------|------|-------|------|
|  |      |                        |      | 2011                         |         | 2010    |         | 2011                 | 2010 | 2011  | 2010 |
| 2011                                     | 2010 | 2011                   | 2010 | <1 year                      | >1 year | <1 year | >1 year |                      |      |       |      |
| %  | %    | \$                     | \$   | \$                           | \$      | \$      | \$      | \$                   | \$   | \$    | \$   |

#### Financial Assets

|                           |      |      |   |   |         |   |         |   |        |        |         |         |
|---------------------------|------|------|---|---|---------|---|---------|---|--------|--------|---------|---------|
| Cash and cash equivalents | 4.67 | 3.21 | - | - | 861,220 | - | 678,601 | - | -      | -      | 861,220 | 678,601 |
| Other receivables         | -    | -    | - | - | -       | - | -       | - | 15,061 | 24,918 | 15,061  | 24,918  |
| Total Financial Assets    |      |      | - | - | 861,220 | - | 678,601 | - | 15,061 | 24,918 | 876,281 | 703,519 |

#### Financial Liabilities

|                             |   |   |   |   |   |   |   |   |        |        |        |        |
|-----------------------------|---|---|---|---|---|---|---|---|--------|--------|--------|--------|
| Trade payables              | - | - | - | - | - | - | - | - | 75,211 | 81,370 | 75,211 | 81,370 |
| Other current provisions    | - | - | - | - | - | - | - | - | -      | -      | -      | -      |
| Total Financial Liabilities |   |   | - | - | - | - | - | - | 75,211 | 81,370 | 75,211 | 81,370 |

## Notes to the Financial Statements

### (c) Credit Risk

The maximum exposure to credit risk, excluding the value of collateral or other security, at the end of the reporting period to recognised financial assets, is the carrying amount, net of any provisions for impairment of those assets, as disclosed in the Statement of Financial Position and notes to the financial statements. The company does not have any material credit risk exposure to any single receivable or group of receivables under financial instruments entered into by the company.

The company manages credit risk by continuously monitoring its exposure to credit risk by dealing with reputable counter parties.

### (d) Sensitivity Analysis

The following table illustrates sensitivities to the company's exposures to changes in interest rates. The table indicates the impact on how surplus and equity values reported at the end of the reporting period would have been affected by changes in the relevant risk variable that management considers to be reasonably possible. These sensitivities assume that the movement in interest rates is independent of other variables.

|                                | Surplus<br>\$ | Equity<br>\$ |
|--------------------------------|---------------|--------------|
| <b>Year ended 30 June 2011</b> |               |              |
| +2% in interest rates          | 14,646        | 14,646       |
| -2% in interest rates          | (14,646)      | (14,646)     |
| <b>Year Ended 30 June 2010</b> |               |              |
| +2% in interest rates          | 9,362         | 9,362        |
| -2% in interest rates          | (8,809)       | (8,809)      |

No sensitivity analysis has been performed on foreign exchange risk as the company is not exposed to foreign currency fluctuations.



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## Notes to the Financial Statements

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### (e) Net Fair Values

For all assets and liabilities the net fair value approximates their carrying value. No financial assets and financial liabilities are readily traded on organised markets.

The aggregate net fair values and carrying amounts of financial assets and financial liabilities are disclosed in the Statement of Financial Position and in the notes to the financial statements. Aggregate net fair values and carrying amounts of financial assets and financial liabilities at the end of the reporting period:

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|                       | 2011            |                |
|-----------------------|-----------------|----------------|
|                       | \$              |                |
|                       | Carrying Amount | Net Fair Value |
|                       | \$              | \$             |
| Financial assets      | 876,281         | 876,281        |
| Financial liabilities | 75,211          | 75,211         |

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|                       | 2010            |                |
|-----------------------|-----------------|----------------|
|                       | \$              |                |
|                       | Carrying Amount | Net Fair Value |
|                       | \$              | \$             |
| Financial assets      | 703,519         | 703,519        |
| Financial liabilities | 81,370          | 81,370         |

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## Notes to the Financial Statements

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### Note 16: Capital Management

Management controls the capital of the company to ensure that adequate cash flows are generated to fund its activities. The Board ensures that the overall risk management strategy is in line with this objective. Management operates under policies approved and regularly reviewed by the Board of Directors. These include credit risk policies and future cash flow requirements. The company's capital consists of an accumulated surplus, represented and supported by financial assets, net of trade creditors.

The company's capital is managed by assessing its financial risks and responding to changes in these risks. Investments are directed at ensuring minimal risk of capital loss on invested funds.

There have been no changes to the strategy adopted by management to control the capital of the company since the previous year.

Consistent with the previous financial year, APESB does not have any borrowings and funds its operations utilising subscriptions from its members.

The APESB is not subject to any externally imposed capital requirements.

### Note 17: Members' Guarantee

The company is incorporated under the *Corporations Act 2001* and is a company limited by guarantee. If the company is wound up, the Constitution states that each member is required to contribute a maximum of \$10 each towards meeting any outstandings and obligations of the company. At 30 June 2011 the number of members was 3 (2010: 3 members).

### Note 18: Company Details

The registered office and principal place of business of the company is Level 7, 600 Bourke Street, Melbourne, Victoria, 3000.

Level 10, 530 Collins Street  
Melbourne VIC 3000

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F +61 (0)3 8102 3400

[www.moorestephens.com.au](http://www.moorestephens.com.au)

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF  
ACCOUNTING PROFESSIONAL & ETHICAL STANDARDS BOARD LIMITED**

**Report on the Financial Report**

We have audited the accompanying financial report of Accounting Professional & Ethical Standards Board Limited, which comprises the statement of financial position as at 30 June 2011, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the directors' declaration.

*Directors' Responsibility for the Financial Report*

The directors of the company are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the Corporations Act 2001 and for such internal control as the directors determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error. In Note 1, the directors also state, in accordance with Accounting Standard AASB 101 Presentation of Financial Statements, that the financial statements comply with International Financial Reporting Standards.

*Auditor's Responsibility*

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

*Independence*

In conducting our audit, we have complied with the independence requirements of the Corporations Act 2001. We confirm that the independence declaration required by the Corporations Act 2001, which was given to the directors of Accounting Professional & Ethical Standards Board Limited on 26 September 2011, would be in the same terms if given to the directors at the date of this auditor's report.

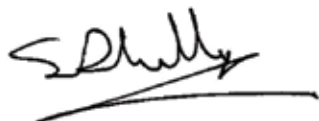
*Opinion*

In our opinion:

- a) the financial report of Accounting Professional & Ethical Standards Board Limited is in accordance with the Corporations Act 2001, including:
  - i. giving a true and fair view of the company's financial position as at 30 June 2011 and of its performance for the year ended on that date; and
  - ii. complying with Australian Accounting Standards and the Corporations Regulations 2001; and
- b) the financial report also complies with International Financial Reporting Standards as disclosed in Note 1.

*Moore Stephens*

**MOORE STEPHENS**  
Chartered Accountants



**Scott Phillips**  
Partner

Melbourne, 28 September 2011



**Accounting Professional & Ethical Standards Board**

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